



ArchivesSpace

ITAV: ArchivesSpace & Governance Facet

LYRASIS Member Forum
October 2018



ArchivesSpace
a community served by ✦ LYRASIS



ArchivesSpace is...

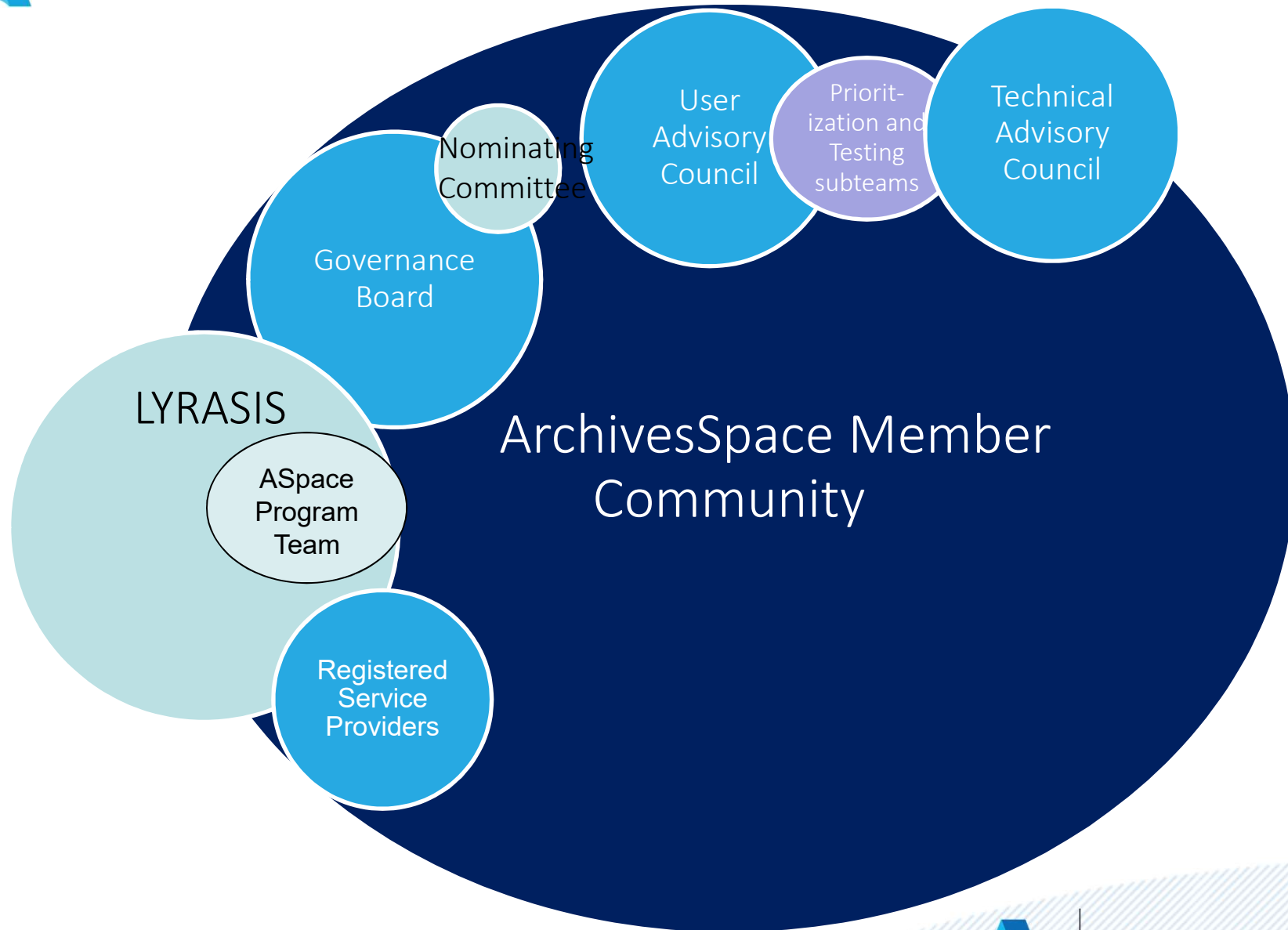
- A web-based archives information management system
- Governance
 - Built on the principles of maintaining a high level of community engagement and fostering an active and responsive development community
 - Designed to provide opportunities for all levels of membership to participate in and provide guidance for the development of the application
 - Representatives from all types and sizes of member archives are eligible to serve



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ArchivesSpace Community





Governance

- **Governance Board**

- provides leadership
- sets membership policies, reviews and approves budgets and resource allocation, and advises on program initiatives
- focuses on meeting the needs of a broad and diverse spectrum of archival institutions in a balanced and equitable manner

- **Technical and User Advisory Councils (TAC/UAC)**

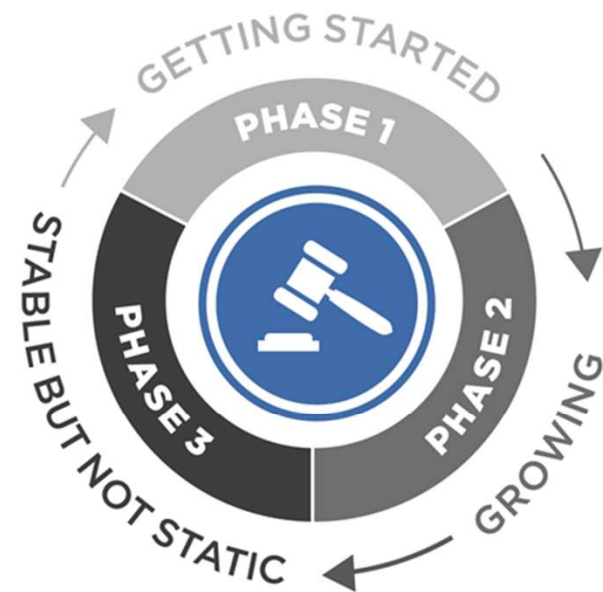
- members are appointed by the Governance Board from nominations
- provide essential community engagement and investment
- include members from each level of membership to ensure ongoing development represents needs of all members





Governance Phases

- Phase I: Establishing
 - Working with original engineers, project staff, or organization
- Phase II: Stabilizing
 - Functional but limited in one or more aspects
- Phase III: Evolving
 - Strong management structures; not necessarily formal governance





Governance Developments

- 5 years old
 - 3 founding partner institutions
 - 1 board chair – 5 years, from partner org
- Past two years
 - Instituted conflict of interest policy
 - Created reserve fund
 - Instituted new board member orientations
 - Implemented Communication and Engagement Plan including issuing annual reports and “message from the board chair “following board meetings
 - Formalized nomination and voting workflows
 - More direct contacts from Board to membership levels
 - Altered term lengths to insure stability and continuity





Gov Developments: Past Year

- Created founding partner agreement
- Reviewed and updated bylaws
- Updated/approved new org home agreement
- Created Mission and Governing Principles
- Efforts to help meet needs of small membership category
- Began “futureproofing” review and planning
- Board Chair, one year terms
 - Altered term limits so that elected representatives could be chair
- Board Vice Chair will become chair
 - Next year will be first time non partner institution will be chair
- TAC/UAC
 - Initiated vice chairs to increase continuity and training
 - Annual retrospectives
 - Exploring ways to recognize previous efforts





What Phase Is ASpace In?

- Phase 2
 - Refining initial concepts to better reflect our reality
 - Moving from a fledgling organization to one of stability and growth





Next Steps?

- Evaluate opportunities to grow the program and market
- Generate resources needed to pay down technical debt
- Work out any new challenges posed by changes to leadership model
- Continue to improve board-membership relationships

